

**UNIVERSITY OF THE DISTRICT OF COLUMBIA
ACADEMIC SENATE**

January 23, 2009

**Minutes of the
Task Force on Admission and Retention**

Members Present:

Dr. Carolyn Cousin
Dr. Arlene Kingberry
Dr. Hailemichael Seyoum
Dr. Rosie Sneed
Professor Elgloria Harrison

Members Not Present:

Mr. Mark Farley

1. Meeting called to order by Dr. Cousin at 1:00 PM in Room 307 C Building 44
Dr. Cousin indicated that she consulted with Dr. Bertha Minus on the issue of “Retention” as Dr. Minus has a lot of experience in this area. Dr. Cousin received a document from Dr. Minus highlighting a plan for student retention.
Dr. Cousin made this document available to the members of the committee.
2. Dr. Cousin indicated that the purpose of this meeting was to discuss admission and retention of the newly created four (4) year flagship University of the District of Columbia. Prior to the meeting she asked that everyone to bring undergraduate admission criteria for three (3) universities that the members feel is comparable to the new flagship university proposed.
3. The committee reviewed and compared the following Universities

Presented by Dr. Sneed

Wayne State University
Jackson State University

Presented by Professor Harrison

University of Maryland-College Park
Michigan State University
West Virginia University –Morgantown

Presented by Dr. Seyoum

West Virginia State University – HBCU

Delaware State University
Howard University

Presented by Dr. Kingberry
Oklahoma State University at Tulsa

Presented by Dr. Cousin
Hampton University
Morehouse College
Spellman College

At the conclusion of the review the committee was able to make the following recommendations for admission criteria to be used by the UDC Flagship University.

1. High School Diploma or a GED
2. GPA and SAT or ACT Scores

GPA	SAT SCORE	ACT SCORE
2.0	1500	25
2.5	1200	22
3.0	1000	20
3.5	N/A	N/A

3. High School preparatory requirements
 - 4 years of English
 - 3 years of Math (geometry, trigonometry, algebra or calculus)
 - 2 years of Science with a laboratory
 - 2 years of Social science
 - 2 years of Foreign Language (optional- can be used to strengthen application)
 - 1 year of Fine arts (optional-can be used to strengthen application)
4. Completed application with a \$75 application fee.
5. Other admissions criteria to be considered
 - Letters of recommendations - (from, teachers, guidance counselors, etc)
 - Community services (quantity and quality of the community service)
 - ,Students involved in real-life practica, workforce or military service athletic activities

6. The Committee made two final recommendations, they are as follows:
 - An invitation sent to Dr. Bertha Minus to discuss retention at a future meeting
 - The establishment of an Admission Committee who will review all applications

7. Next meeting is scheduled for Friday, February 6, 2009 at 1:00 PM, Room to be announced by Dr. Cousin.

The committee is to review the Retention document and prepare for discussion and recommendations for retention.