

**University of the District of Columbia
Strategic Planning Committee/Milestones and Deliverables
2013 Calendar**

MARCH							APRIL							MAY							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2		1	2	3	4	5	6				1	2	3	4	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		
31																					
JUNE							JULY							AUGUST							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1		1	2	3	4	5	6					1	2	3	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31	
30																					
SEPTEMBER							OCTOBER							NOVEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7			1	2	3	4	5							1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
29	30						27	28	29	30	31			24	25	26	27	28	29	30	

Date	Milestones/Deliverables	Point
March		
4 th	Strategic Planning Process submitted to Mayor's Office	Elaine Crider
6 th	Board of Trustees review Strategic Planning Process	Elaine Crider
12 th	DC Council Performance Hearing	Rachel Petty/Elaine Crider
29 th	Online Survey completed, posted and active	Planning Team/Mah-Fox/Eric Thompson
April		
2 st	Post cards mailed to alumni to drive traffic to online survey	Planning Team/Mah-Fox/Eric Thompson
	Email blast to students/faculty/alumni to drive traffic to online surveys	Planning Team/Mah-Fox/Eric Thompson
5 th	Follow-up Email blast to students/faculty/alumni to drive traffic to online surveys	Planning Team/Mah-Fox/Eric Thompson

Date	Milestones/Deliverables	Point
8 th	Internal Stakeholder Visioning Session (Students/faculty/staff)	Consultants TBD
9 th	Internal Stakeholder Visioning Session (Students/faculty/staff)	Consultants TBD
	Faculty Senate Review and Input	Webster
10 th	Internal Stakeholder Visioning Session (Students/faculty/staff)	Consultants TBD
11 th	External Stakeholder Sector Interviews/Conversation	Consultants TBD
12 th	External Stakeholder Sector Interviews/Conversation	Consultants TBD
15 th	External Stakeholder Sector Interviews/Conversation	Consultants TBD
16 th	Preliminary Report on assessment findings and visioning data	Writing Team
17th	Board review of Stakeholder and visioning data	Crider/Lyons
23 rd	Internal Stakeholder Visioning Session (Students/faculty/staff)	Consultants TBD
	External Stakeholder Sector Interviews/Conversation	Consultants TBD
24 th	Internal Stakeholder Visioning Session (Students/faculty/staff)	Consultants TBD
	External Stakeholder Sector Interviews/Conversation	Consultants TBD
29 th	First draft of Pre-Retreat Assessment Summary Report	Writing Team/ Consultants TBD
May		
6 th	Final Pre-Retreat Assessment Summary Report	Writing Team/ Consultants TBD
7 th	Faculty Senate Review and Input	Webster
16 th	Conduct Strategic Planning Retreat	Consultants TBD
17 th	Conduct Strategic Planning Retreat	Consultants TBD
18 th	Conduct Strategic Planning Retreat	Consultants TBD
24 th	First Draft of Strategic Plan	Writing Team/ Consultants TBD
27 th	Conduct Listening and Feedback Sessions	Consultants TBD
28 th	Conduct Listening and Feedback Sessions	Consultants TBD
29 th	Conduct Listening and Feedback Sessions	Consultants TBD
June		
5 th	Reconvene Strategic Planning Committee	Consultants TBD
6 th	Reconvene Strategic Planning Committee	Consultants TBD
6 th	Identify majors/minors /areas of concentration that we need to offer to meet future demands	

Date	Milestones/Deliverables	Point
11 th	Second Draft of Strategic Plan	Writing Team/ Consultants TBD
12 th	Board review and approval of Strategic Plan	Crider/Lyons
20 th	Final Draft of Strategic Plan	Writing Team/ Consultants TBD
24 th	Present Strategic Plan to Mayor and DC Council	Crider/Lyons
July		
August		
16th	Faculty Senate Review and Input	Webster
September		