

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	1
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.		5. Solicitation Caption	
GF-2015-B-0011-0001	February 25, 2015			See Below Caption	
6. Issued By: University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Room C03 Washington, DC 20008		Code	7. Administered By (If other than line 6) University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Room C03 Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			9A. Amendment of Solicitation No. GF-2015-B-0011		
			9B. Dated (See Item 11) 2/20/2015		
			10A. Modification of Contract/Order No.		
			X 10B. Dated (See Item 13)		
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
X D. Other (Specify type of modification and authority) Title 8, DCMR, Section 3016.3					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible)					
Request for Proposals No. GF-2015-B-0011 for Design-Build Construction of 4 Aquaponic Systems and Hoop Houses is hereby amended as follows:					
1. The Pre-Proposal Conference date is changed to March 4, 2015 at 2:00 p.m.					
2. Other key changes are in Sections A, L and M of the solicitation - See Attachment A to Amendment No. 1 to Request for Proposals No. GF-2015-R-0011, which is attached.					
3. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			MARY ANN HARRIS		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
			For <i>Mary Ann Harris</i> (Signature of Contracting Officer)		2/26/15
(Signature of person authorized to sign)					

ATTACHMENT A TO AMENDMENT NO. 1
TO REQUEST FOR PROPOSAL NO. GF-2015-R-001

1. Page 1 Section 10A DELETE: Tracey Williams and SUBSTITUTE: James Jenkins.
2. Page 1 Section 10B DELETE: 202-274-5428 and SUBSTITUTE: 202-274-5624.
3. Page 1 Section 10C DELETE: Tracey.Williams@udc.edu and SUBSTITUTE: James.Jenkins@udc.edu.

4. ADD: Section B.3.1 as follows:

The estimated price range for this requirement is between \$200,000.00 - \$800,000.00.

5. ADD: Section B.3.2 as follows:

Preferences for Local Business, Disadvantaged Business, Resident-Owned Businesses, Small Businesses, Longtime Resident Businesses, or Local Businesses with Principal Offices located in an Enterprise Zone.

Under the provisions of the “Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005”, as amended, D.C. Official Code Section 2-218.01 et seq. (the Act), the University shall apply preferences in evaluating the proposals from business that are small, local, disadvantaged, resident-owned, longtime resident, or local with a principal office located in an enterprise zone of the District of Columbia.

6. CHANGE Section B.5 to Section B.4 and ADD Section B.4.1 as follows:

Price shall be submitted in Phase Two only. DO NOT submit price with Phase One proposal.

7. DELETE Section L.1.2 Initial Offers in entirety and SUBSTITUTE the following:

L.1.2 Offers shall submit proposals in two phases as follows:

L.1.2.1 Phase One – The Offerors Technical Approach and Technical Qualifications (Excluding price and cost related factors)

L.1.2.1.1 Technical Approach (but not detailed design or technical information)

L.1.2.1.2 Technical Qualifications

L.1.2.1.2.1 Specialized experience and technical competence

ATTACHMENT A TO AMENDMENT NO. 1
TO REQUEST FOR PROPOSAL NO. GF-2015-R-001

L.1.2.1.2.2 Capability to perform

L.1.2.1.2.2 Past Performance of the Offerors Team (including
the Architect-Engineer and construction members)

L.1.2.1.3 The Evaluation Factors for Phase One Proposals - See
Section M2.

L.1.2.1.4 The maximum number of Offerors that will be permitted to
submit Phase Two Proposals is three (3) and will be based
on the highest evaluated scores from Phase 1.

L.1.2.1.4 Phase 1 Proposals shall be submitted not later than 2:00
p.m. on March 20, 2015.

L.1.2.2 Phase Two – The offeror shall submit Technical and Price Proposals that
will be evaluated separately according to the evaluation criteria in Section
M 2:

L.1.2.2.1 Design Concept

L.1.2.2.2 Management Approach

L.1.2.2.3 Key Personnel

L.1.2.2.4 Proposed Technical Solutions

8. **DELETE** Section L.3.1 A pre-proposal conference to discuss the contents of this solicitation and other pertinent matters will be held on Friday, February 27, 2015 at 11:00 a.m. at the following location **AND SUBSTITUTE:** A pre-proposal conference to discuss the contents of this solicitation and other pertinent matters will be held on Wednesday, March 4, 2015 at 2:00 p.m. at the following location:

University of the District of Columbia
4200 Connecticut Avenue NW
Large Board Room, 2nd Floor, Building 28, Room 200C
Washington, DC 20008

9. **DELETE:** Section L.3.4 **SITE VISIT** and **SUBSTITUTE:** **REVISED** Section L.3.4 as follows:

Site visits will be conducted immediately following the pre-proposal conference on March 4, 2015 in the order specified by UDC at the conference.

ATTACHMENT A TO AMENDMENT NO. 1
TO REQUEST FOR PROPOSAL NO. GF-2015-R-001

10. DELETE Section L.4.1 line 1 in entirety and SUBSTITUTE:

REVISED Section L.4.1 as follows:

Offerors shall submit with each Phase one signed original plus six (6) copies of the offer. Proposals shall be typewritten in 12 point font size on 8.5" by 11" bond paper. Telephonic, telegraphic, and facsimile proposals will not be accepted. All items accepted by the University, all pages of the RFP, all attachments and all documents containing the Offeror's offer shall constitute the formal contract.

11. DELETE: Section L.4.2 line 8 Attention: Michiko Gadson in entirety and SUBSTITUTE: Attention Tracey Williams.

12. DELETE Section 4.8 Technical Proposal Volume Contents in its entirety ; and SUBSTITUTE the following:

L.4.8 Phase One Technical Proposal Contents:

The Phase One Technical Proposal shall be prepared with the instructions and format given in this section. Failure to provide a technical proposal shall render an Offerors proposal incomplete and nonresponsive. In order for the University to evaluate the Offerors specialized skills and technical competence, capability to perform, past performance of the offeror's team (including the architect-engineer and construction members of the team) and other appropriate factors, excluding cost related or price, the Phase One Technical Proposal shall include:

L.4.8.1 Cover Letter: List the firm name, contact name(s) and titles of the lead contractor/construction manager (hereinafter referred to as the Project Manager). Provide addresses, telephone numbers, fax numbers and e-mail addresses for the Project Manager.

The cover letter shall also identify the firm and firm representative, preferably the Project Manager that has the authority to negotiate and contractually bin the firm.

L.4.8.2 Technical Approach (See Section L.1.2.1.1)

L.4.8.3 Technical Qualifications (Section L.1.2.1.2.1)

L.4.9 Phase Two Technical Proposal Contents:

ATTACHMENT A TO AMENDMENT NO. 1
TO REQUEST FOR PROPOSAL NO. GF-2015-R-001

L.4.9.1 Cover Letter: List the firm name, contact name(s) and titles of the lead contractor/construction manager (hereinafter referred to as the Project Manager). Provide addresses, telephone numbers, fax numbers and e-mail addresses for the Project Manager. The cover letter shall also identify the firm and firm representative, preferably the Project Manager that has the authority to negotiate and contractually bind the firm.

L.4.9.2 Technical Approach

L.4.9.3 Technical Qualifications

L.4.9.4 Design Concept(s)

L.4.9.5 Management Approach

L.4.9.6 Key Personnel

L.4.9.7 Proposed Technical Solutions

L.4.9.8 Certified Subcontracting Plan

L.4.9.9 Phase Two Price Proposal (Constructed and submitted separately from Technical Proposal)

13. DELETE IN ENTIRETY: Section L.5 Offer and Submission Date and Time and SUBSTITUTE:

L.5 Offer Submission Date and Time:

L.5.1 Proposals for Phase One shall be sealed and delivered not later than 2:00 p.m. on Friday, March 20, 2015 to:

Mary Ann Harris, Chief Contracting Officer
Attention: James Jenkins, Contract Specialist
University of the District of Columbia
Office of Contracts and Procurement
4200 Connecticut Avenue NW, Building 39, Room C200
Washington, DC 20008

L.5.2 Proposals for Phase Two shall be delivered not later than 2:00 p.m. on Friday, April 10, 2015 to:

Mary Ann Harris, Chief Contracting Officer
Attention: James Jenkins, Contract Specialist
University of the District of Columbia
Office of Contracts and Procurement
4200 Connecticut Avenue NW, Building 39, Room C200
Washington, DC 20008

ATTACHMENT A TO AMENDMENT NO. 1
TO REQUEST FOR PROPOSAL NO. GF-2015-R-001

14. DELETE Section L.8 SUBMISSION OF SUBCONTRACTING PLAN in its entirety and SUBSTITUTE:

L.8 SUBMISSION OF SUBCONTRACTING PLAN

Each offeror shall submit a certified subcontracting plan with their Phase Two Proposal pursuant to Section L.4.9.8 herein.

15. DELETE: Section M.2 EVALUATION CRITERIA in its entirety and SUBSTITUTE THE FOLLOWING:

M.2 REVISED EVALUATION CRITERIA

Proposals from each Phase shall be evaluated based on the following factors listed in descending order of importance. The technical Proposal must include information to enable evaluators to form a concrete conclusion of the Offerors capability. The evaluation of each Technical Proposal shall be the evaluators assessment of the Offeror based on information provided with the Offerors proposal.

M.2.1 Phase One - Technical Proposal (MAXIMUM 112 TOTAL POINTS)

- M.2.1.1 **Cover Letter:** List the firm name, contact name(s) and titles of the lead contractor/construction manager (hereinafter referred to as the Project Manager). Provide addresses, telephone numbers, fax numbers and e-mail addresses for the Project Manager. The cover letter shall also identify the firm and firm representative, preferably the Project Manager that has the authority to negotiate and contractually bind the firm.
- M.2.1.2 **Past Performance -** The Offerors evidence of its good reputation as a design-build contractor emphasizes experience in Urban Aquaponic Systems and Hoop Houses. (MAXIMUM 35 POINTS)
- M.2.1.3 **Technical Qualifications -** The Offerors description and evidence of how its team has the capability to meet the University's needs. (MAXIMUM 25 POINTS)
- M.2.1.4 **Technical Approach -** The Offerors description of how the project will be developed, including quality assurance, cost control. (MAXIMUM 15 POINTS)

ATTACHMENT A TO AMENDMENT NO. 1
TO REQUEST FOR PROPOSAL NO. GF-2015-R-001

M.2.1.5 Past Performance - The Offerors evidence of the experience and capabilities of personnel it will use for the project. (MAXIMUM 15 POINTS)

M.2.1.6 LSDBE Preference Points (MAXIMUM 12 POINTS)

M.2.1.7 The Offerors responsiveness to all of the solicitation directions and the organization of the proposal. (MAXIMUM 10 POINTS).

M.2.2 Phase Two – Technical Proposal (MAXIMUM 130 TOTAL POINTS)

M.2.2.1 Design Concept - The Offeror shall submit its concept design for all four locations and may be required to make oral and graphic presentations. (MAXIMUM 30 POINTS)

M.2.2.2 Management Approach - The offeror 's outline of its Implementation Plan describing a timeline of events and milestones for the course of the project broken into phases from the time of the proposal acceptance to the time of final signoff of the completed project . (MAXIMUM 20 POINTS)

M.2.2.3 Offerors budget (MAXIMUM 10 POINTS)

M.2.2.4 Offerors references (MAXIMUM 10 POINTS)

M.2.2.5 Offerors knowledge of sites and local conditions (MAXIMUM 10 POINTS)

M.2.2.6 Proposed Project Staff (MAXIMUM 10 POINTS)

M.2.2.7 Offerors overall approach and methodology (MAXIMUM 10 POINTS).

M.2.3 Phase Two Price Proposal (MAXIMUM 30 TOTAL POINTS).

The Price Proposal shall be submitted separately from the Technical Proposal and provide enough details to the proposed budget to clearly determine how the budget was established.