

Request for Pre-Award Expenditures



My grant is recommended for funding, and I request approval of pre-award expenditures essential to make progress on the project.

Name: Phone Number

Email: Fax Number

Sponsor: Proposa/Award Number:

Grant Title:

Expected Award Date: Expected Award Amount:

Requested Pre-Award Expenditure Amount:

Justification:

Attachments: A through E are required

- A Proposal abstract/summary (1 Page)
- B Documentation of sponsor's intent to make award
- C Documentation that sponsor allows pre-award expenditures
- D Proposal grant budget as submitted to sponsor
- E Requested pre-award budget (in UDC budget categories)
- F Other

I agree to use pre-award funds only in accordance with sponsor and UDC policies

PI's Signature: Date:

Department Head's Signature : Date:

Dean or Vice President's Signature : Date:

Associate Provost for Research's Signature : Date:

Managing Director of Finance's Signature : Date:

Approved Denied By Account #