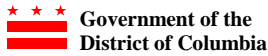




**OFFICE OF CONTRACTING AND PROCUREMENT  
OFFICE OF PROCUREMENT ADMINISTRATION**

**Office of Contracting  
& Procurement**



**SOLICITATION SUBMISSION FORM**

Title 27 of the District of Columbia Municipal Regulations, Chapter 13, Section 1300.6, and 1300.7, requires that each solicitation with an estimated price over one hundred thousand dollars (\$100,000) shall appear at least once in a newspaper of general circulation and that solicitation notices shall be posted to an Internet site that provides for advertisement of solicitations.

- Please make sure to completely fill-in the following areas. Failure to do so will result in delays of processing.
- All contract award information is required to be in Microsoft Word format.
- AGENCY NAME: University of the District of Columbia (UDC) – Capital Procurement
- POC Name: Janet Concepcion Telephone #: 202-274-6914 Fax #: 202-274-5490
- POC E-Mail Address: janet.concepcion@udc.edu

<b>Item</b>	<b>Description</b>
<input type="checkbox"/> Solicitation Number	GF-2012-Q-0043 (Request for Qualification)
<input type="checkbox"/> Caption	A/E Services – Student Housing Feasibility Study
<input type="checkbox"/> Sub-Contracting Requirement (%)	0
<input type="checkbox"/> Work Site Location	University of the District of Columbia 4200 Connecticut Avenue, NW Washington, DC 20008
<input type="checkbox"/> Market Type/NIGP Code	SBE Set Aside only / 918-46-00
<input type="checkbox"/> Primary Contact Person	Janet C. Concepcion
<input type="checkbox"/> Primary Contact Phone	202-274-6914
<input type="checkbox"/> Primary Contact E-mail	<a href="mailto:janet.concepcion@udc.edu">janet.concepcion@udc.edu</a>
<input type="checkbox"/> Primary Contact Fax (optional)	202-274-5490
<input type="checkbox"/> Alternate Contact Person	Sherry Jones-Quashie
<input type="checkbox"/> Alternate Contact Phone	202-274-5752
<input type="checkbox"/> Alternate Contact E-mail	<a href="mailto:Sjones-quashie@udc.edu">Sjones-quashie@udc.edu</a>
<input type="checkbox"/> Alternate Contact Fax	202-274-5490
<input type="checkbox"/> Announcement Advertising Date	April 19, 2012
<input type="checkbox"/> Advertising Closing Date	May 10, 2012
<input type="checkbox"/> Solicitation Pick-Up Location	UDC ( <a href="http://www.udc.edu">www.udc.edu</a> ) and OCP ( <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> ) websites
<input type="checkbox"/> Solicitation Fee - Board Number	N/A
<input type="checkbox"/> IFB Opening Date/Time	N/A
<input type="checkbox"/> RFQ Closing Date/Time	May 10, 2012 / 2:00 pm
<input type="checkbox"/> Pre-Proposal Conference Date	N/A
<input type="checkbox"/> Pre-Proposal Conference Time	N/A
<input type="checkbox"/> Pre-Proposal Conference Location	N/A
<input type="checkbox"/> Synopsis: This is a summary of the solicitation’s contents	The University of the District of Columbia (UDC) is seeking to engage an Architectural & Engineering firm or team to provide a student housing feasibility study for its main campus.