

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. Contract Number	Page of Pages 1   9
2. Amendment/Modification Number GF-2013-R-0062-005	3. Effective Date November 16, 2012	4. Requisition/Purchase Request No.	5. Solicitation Caption Design Build Services for Architectural Program Consolidation Level 2, Building 32	
6. Issued By: Code		7. Administered By (If other than line 6)		
University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Building 38, Room C03 Washington, DC 20008		University of the District of Columbia Capital Construction Division 4200 Connecticut Avenue, NW, Building 38, Room C03 Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)		9A. Amendment of Solicitation No. GF-2013-R-0062	9B. Dated (See Item 11) October 22, 2012	
		10A. Modification of Contract/Order No.		
		10B. Dated (See Item 13)		
Code	Facility			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>				
A. This change order is issued pursuant to: (Specify Authority)				
The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 8 DCMR, Chapter 30, Section 3062.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)				
Solicitation No.: GF-2013-R-0062 for the Design Build Services for Architectural Program Consolidation Level 2, Building 32 is hereby amended as follows:				
1) Response to bidder questions is attached (Attachment A); 2) Sign-in Sheet from 2nd site visit on November 14, 2012 (Attachment B); 3) Attachment J.2.6, Delete in its entirety "Summary Evaluation of Design-Build Provider Past Performance (OCP form 4001)" and Replace with "Past Performance Evaluation Form". (Attachment C); 4) The closing date for submission of proposals extended from 2:00pm, Tuesday, November 20, 2012 to 2:00pm, Wednesday, November 26, 2012; 5) All other Terms and Conditions remain the same.				
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer Sherry Jones-Quashie		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed	
(Signature of person authorized to sign)		Sherry Jones-Quashie (Signature of Contracting Officer)	11/16/12	

# ATTACHMENT A

## **ATTACHMENT A QUESTIONS & ANSWERS**

- 1) **QUESTION – Is there a full set (arch, mep, struct) of CAD files available? If not, are PDF's available?**

ANSWER – No.

- 2) **QUESTION – Are there any hazmat reports for review on this project?**

ANSWER – Yes, please refer to Amendment No. GF-2013-R-0062-003.

- 3) **QUESTION – Please clarify the schedule requirements from the NTP for the following: Requirements gathering, space plan (concept), 35% CD's, and 100% CD's.**

ANSWER – The intent of the scheduling requirements are to expedite the initial program requirements gathering within 5 days of NTP and provide a space plan to the University for approval within 10 days of NTP. Given that this is a fast track project, the University considers the 100% submission to be submitted for permitting. The Design Build Teams responsibility is to provide beneficial occupancy by January 10, 2013. As such it will be the Design Build Team's responsibility to develop a schedule that includes but is not limited to: permitting, demolition, construction that ensures the University is provided beneficial occupancy by the January 13, 2013 date.

- 4) **QUESTION – Please clarify the August 1, 2012 delivery date.**

ANSWER – This date was deleted. Please refer to Amendment No. GF-2013-R-0062-002, Attachment A.

- 5) **QUESTION – Are as-built drawings available that include all existing mechanical, electrical and plumbing systems?**

ANSWER – Please see the response to Question No. 1.

- 6) **QUESTION – Is F.F.E part of the Contractor scope including specifying and selection of furniture and equipment?**

ANSWER – Yes, F.F.E is part of the required scope for this project. An example photo was provided in the solicitation as Attachment J.1.4 Work Station BOD (Basis of Design) Photo. The photo shows the type of furniture solution to be furnished and installed by the Contractor. It is understood that lead times for the systems furniture could exceed the required delivery date. If this occurs, the Contractor will be required to provide temporary desk units to allow beneficial occupancy. The temporary units would then be removed and the specified F.F.E installed during off hours at the Contractor's expense.

**7) QUESTION – When is NTP anticipated to be issued?**

ANSWER – We anticipate contract award within 30 days. A NTP will be issued shortly thereafter.

**8) QUESTION – Page 59 of the solicitation mentions that Attachments J.2.2, J.2.3, J.2.4, J.2.6 and J.2.8 are to be included in the price proposal, however, these attachments are not listed in the solicitation nor on your website. Please advise.**

ANSWER – As instructed in Section J, please download Attachments J.2.2, J.2.3 and J.2.4 from the OCP website as stated on Page 37 of the solicitation. Attachment J.2.6 is hereby incorporated in Amendment No. GF-2013-R-0062-005. Reference to Attachment J.2.8 is hereby deleted in its entirety.

# ATTACHMENT B



# MEETING SIGN-IN SHEET

**Project:** Architectural Studio Design Build

**Meeting Date:** November 14, 2012

**Facilitator:** Alan Walsh

**Place/Room:** Site Visit

Name	Title	Company	Phone	Fax	E-Mail
GERALD DRAPER	PRO, MSR	PRINCE CONSTRUCTION	202 889-5050	202 610-4497	HERBER.BELTRAN@PRINCECONSTRUCTION.COM
MICHAEL STARBUCK	ELCC. ENR, V.P.	META ENGINEERS	703 224-1188	703 224-1199	mstarego@metaengineers.com
Bill Faust	President	Atelier Arch	202 898-9070	202 898-9077	wfaust@atelierarchitects.com
Cynthia Faust	VP	"	"	"	cfaust@atelierarchitects.com
Joan Hausier		Bennett Group	202-625-3320		JHAUSIER@BENNETTGROUPDC.COM
Kolara Bowen		"	"		KBowen@BENNETTGROUPDC.COM

# ATTACHMENT C

## **PAST PERFORMANCE EVALUATION FORM**

Contractor Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Contract Amount: \$ \_\_\_\_\_

Period of Performance: \_\_\_\_\_

Type of Service: \_\_\_\_\_

(Check appropriate box)

Performance Elements	Excellent	Good	Acceptable	Poor	Unacceptable
Quality of Services and Report Provided					
Timeliness of Deliverables					
Cost Control					
Business Relations					
Customer Satisfaction					

1. Name & Title of Evaluator: \_\_\_\_\_

2. Signature of Evaluator: \_\_\_\_\_

3. Name of Organization: \_\_\_\_\_

4. Telephone Number of Evaluator: \_\_\_\_\_



5. **Remarks on Excellent Performance:** Provide data supporting this observation. (Continue on separate sheet if needed)

6. **Remarks on Unacceptable Performance:** Provide data supporting this observation. (Continue on separate sheet if needed)