



MEMORANDUM

TO: UDC Communications
FROM: Parking Operations
DATE: August 5, 2013
SUBJECT: Parking Notice for University/Community College students, faculty and staff

Parking Permits

The 2013 Summer Session parking permits will expire on August 16, 2013. The 2014 parking permits will go on sale on **August 8, 2013**. Faculty and staff may purchase Fall, Fall/Spring, or Full Year permits. Students may purchase Fall permits only at this time.

To purchase a parking permit:

1. complete the application (available online: www.udc.edu/parking/parking);
2. make payment at the Cashier's Office in Building 39 Room 201; and,
3. bring your completed application and receipt of payment to the Parking Operations Office.

The Parking Office is located in Building 39 Room 104 and business hours are Monday through Friday, 9 AM -5 PM. NOTE: Community College (CC) students, faculty, and staff must request a hangtag from the Parking Operations Office after purchasing the permit for access to the CC facilities. Also, permit holders are responsible for notifying the Parking Office and Public Safety immediately if the ONEcard is lost, stolen, or damaged.

Anti-Passback (No sharing permit access)

Effective August 7th, 2013, Parking Operations will be enforcing its Anti-Passback policy for parking permit holders who have either a University ID (ONEcard) or hangtag. Sharing a parking permit with any unauthorized person(s) is not allowed and is in violation of the agreement made with Parking Operations. Parking enforcement is in effect and violators will be subjected to limited or revoked parking access.

Daily Parking Discount (available only to University student, faculty, and staff discount)

All University students, faculty, staff with a University ID (ONEcard) may obtain the daily discount rate of \$3.50 at the Van Ness Garage. Therefore, all UDC persons **MUST** be in possession of the ONEcard when paying the parking fare at the paystations (located on the B level of the Garage and the A Level Elevator Lobby by Building 44).

Thank you for your cooperation. If you have any additional questions, please visit us at www.udc.edu/parking/parking or call 202.274.6181.
