Garrett Lee Smith Campus Suicide Prevention
Orientation and Training Series

Syllabus

Wednesday, October 23th
3:00 – 4:30pm ET

Webinar: Welcome to the Community: SAMHSA, SPRC, ICF

- Call-in: (800) 857-9728
- Participant Passcode: SAMHSAGLS
*For security reasons, the passcode will be required to join the conference.

- URL: https://www.mymeetings.com/nc/join/
- Conference number: PW5358303
- Audience passcode: SAMHSAGLS
*Participants can join the event directly at:

What will I learn?
- Background of the Garrett Lee Smith Memorial Act, and State and Tribal and Campus grant programs
- Meet your Federal Team, including your Government Project Officer (GPO), Suicide Prevention Resource Center (SPRC) Prevention Specialist (PS), and ICF International Technical Assistance Liaison (TAL)

Tuesday, October 29
1:00-2:30pm ET

Webinar: Introduction to SAMHSA Grants Management

- Call-in: (800) 857-9728
- Participant Passcode: SAMHSAGLS
*For security reasons, the passcode will be required to join the conference.

- URL: https://www.mymeetings.com/nc/join/
- Conference number: PW5358313
- Audience passcode: SAMHSAGLS
*Participants can join the event directly at:

What will I learn?
- Financial responsibilities of managing a grant
- HHS and SAMHSA Financial reporting requirements
- Information about the funding match requirement
- How to adjust your budget

**Thursday, October 31st**
**2:00 – 3:00pm ET**


Space is limited.
Reserve your Webinar seat now at:
[https://www4.gotomeeting.com/register/121364319](https://www4.gotomeeting.com/register/121364319)

After registering you will receive a confirmation email containing information about joining the Webinar.

**System Requirements**
**PC-based attendees**
Required: Windows® 8, 7, Vista, XP or 2003 Server

**Mac®-based attendees**
Required: Mac OS® X 10.6 or newer

**Mobile attendees**
Required: iPhone®, iPad®, Android™ phone or Android tablet

**What will I learn?**
During this webinar, the context and background for the cross-site evaluation will be reviewed and participants will be given an overview of the online data management system used for the cross-site evaluation, the Suicide Prevention Data Center. In addition, information related to submitting information for local IRB and other clearance processes will be provided.

**October- SAMHSA Team Monthly TA Call**

Introduction to your SAMHSA Federal team, review of your terms and conditions and administrative issues
Wednesday, November 6th
3:30-4:30pm ET

**Webinar: Introduction to the Comprehensive Approach to Suicide Prevention and Mental Health Promotion**
- Call-in: 1-866-670-7160
- Login: [https://edc.adobeconnect.com/pswebinar](https://edc.adobeconnect.com/pswebinar)

**What will I learn?**
- Key concepts from the SPRC/Jed Foundation Comprehensive Approach to Suicide Prevention and Mental Health Promotion
- Examples of how other campuses have adopted a comprehensive approach
- How to identify current strengths and gaps on your campus for implementing a comprehensive suicide prevention program

**Learn More!**

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Monday, November 18th
1:00-2:00pm ET

**Webinar: Introduction to TRAC (Part 1): IPP Indicators**
- Call-in Information - To Be Provided

**What will I learn?**
- Key data indicators required by the GPRA and the TRAC system
- Definition of indicators and applicability to grant
- How to submit quarterly IPP data

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**November- SAMHSA Team Monthly TA Call**

**Consultation:** Planning for how to address potential increase in demand for mental health services due to grant activities
What will I learn?

- Brainstorm ways to address the possible increase in demand for mental health services due to grant activities
- Assistance identifying steps that should be taken prior to starting other grant activities that could increase demand for mental health services.

By Monday, December 2\textsuperscript{nd}

Self-paced Exercise: Watch four short podcasts* on developing crisis protocols and legal considerations for student mental health

* Podcasts will be provided in early November

What will I learn?

- Key planning considerations for protocol development
- Important legal considerations when addressing student mental health
- The steps you can take to create/improve crisis protocols on your campus

Self-paced Exercise: Complete inventory* of current crisis protocols

*Inventory form will be provided in early November.

What will I learn?

- Key elements that should be included in crisis protocols
- How to review your existing crisis protocols (if applicable, using worksheet to be provided) to assess revisions that should be made
- Key questions to prepare for developing your first crisis protocol (if applicable)

Learn More!
If you’re new to developing crisis protocols review the following resources:


Friday, December 6\textsuperscript{th}
2:00-3:15pm ET

Webinar: Planning for Success: Creating a Strategic Plan for your Grant and Beyond
- Call-in: 1-866-670-7160
- Login: [https://edc.adobeconnect.com/pswebinar](https://edc.adobeconnect.com/pswebinar)

What will I learn?
- Key steps in a strategic planning process and ways you can apply this to your program
- Ways that strategic planning can assist in sustaining your efforts after the grant
- Examples of how other grantees have applied a strategic approach to maximize their success

**Thursday, December 12\(^{th}\)**
1:00 – 2:00pm ET

**Webinar: Introduction to TRAC (Part 2): Annual Goals and Budget**

- Call-in Information: To Be Provided

What will I learn?
- How to set annual goals for your grant to align with IPP indicators
- How to align your budget with TRAC goals and IPP indicators
- How to enter your annual goals and budget information into the TRAC system

**December- SAMHSA Team Monthly TA call**

**Consultation:** Discuss your crisis protocols* with your Prevention Specialist on your monthly call

* Please email a copy of your crisis protocols (if applicable) to your Prevention Specialist at least one week prior to your monthly call.

What will I learn?
- Receive guidance and feedback on existing protocol and any necessary improvements
- Assistance developing a plan for creating a crisis protocol if there is not one in place on your campus

**By Wednesday, January 1\(^{st}\), 2014 (OPTIONAL)**

**Self-paced Exercise:** Review SPRC’s [Core Competencies for Suicide Prevention Managers](http://www.sprc.org/grantees/core-competencies) web pages

Core Competency Web Pages: [http://www.sprc.org/grantees/core-competencies](http://www.sprc.org/grantees/core-competencies)
What will I learn?
- Gain a better understanding of the 11 core competency areas that can maximize the success of suicide prevention programs
- Ways that your Prevention Specialist can assist you in the core competency areas

Self-paced Exercise: Watch the tutorial on SPRC’s Grantee Private Pages


What will I learn?
- How to navigate the Grantee Private Pages
- The types of resources and materials you can access on these pages
- How you can share your work with other grantees

Due Date to be determined by your SAMHSA Government Project Officer (GPO)

Self-paced Exercise: Complete online training on choosing & implementing a gatekeeper training program (about an hour to complete)

SPRC Training Institute’s Choosing and Implementing a Suicide Prevention Gatekeeper Training Program online course: [http://training.sprc.org/](http://training.sprc.org/)

What will I learn?
- Steps to take to determine if a gatekeeper training program fits into your suicide prevention goals
- Key considerations for determining the best gatekeeper training program for your program’s objectives and setting
- Key considerations for implementing a gatekeeper training program

Monday, January 13th
2:00-3:00pm ET

Webinar: ICF Cross Site Evaluation (Part 2): Collecting Training-Related Cross Site Evaluation

Space is limited.
Reserve your Webinar seat now at:
[https://www4.gotomeeting.com/register/281216103](https://www4.gotomeeting.com/register/281216103)
After registering you will receive a confirmation email containing information about joining the Webinar.

**System Requirements**

PC-based attendees
- Required: Windows® 8, 7, Vista, XP or 2003 Server

Mac®-based attendees
- Required: Mac OS® X 10.6 or newer

Mobile attendees
- Required: iPhone®, iPad®, Android™ phone or Android tablet

**What will I learn?**

This webinar will provide detail on the administration and implementation of the required cross-site evaluation data collection activities.

**Tuesday, January 21st**

2:00-3:00pm ET

**Webinar: ICF Cross Site Evaluation (Part 3)**

Space is limited.
Reserve your Webinar seat now at:
[https://www4.gotomeeting.com/register/408940071](https://www4.gotomeeting.com/register/408940071)

After registering you will receive a confirmation email containing information about joining the Webinar.

**System Requirements**

PC-based attendees
- Required: Windows® 8, 7, Vista, XP or 2003 Server

Mac®-based attendees
- Required: Mac OS® X 10.6 or newer

Mobile attendees
Required: iPhone®, iPad®, Android™ phone or Android tablet

What will I learn?
This webinar will provide detail on the administration and implementation of the required cross-site evaluation data collection activities.

January- SAMHSA Team Monthly TA Call

Monthly call with your SAMHSA Federal team to review progress of special grant award conditions

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<td>Hosted by the Suicide Prevention Resource Center (SPRC)</td>
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