Overview/ Purpose
The Initiative in Civic Engagement and Equity, (ICE-E), provides grants of up to $5000 for UDC undergraduate students who are working at unpaid summer 2015 internships that promote equity. Such an internship would involve and encourage critical thinking about how our society works and action to address inequities.

The purpose of the grants is to enable students, who might not otherwise have the financial means, to engage in one of the many unpaid internships in DC that promote the Initiative’s guiding principle of ensuring equity for all. Such internships also provide excellent professional experience and opportunities for students to gain experience that will make them more competitive for further education and employment.

Criteria for Participation
Grant awardees must:
• Be a full-time undergraduate UDC student during spring 2015, taking at least 12 credit hours, in good academic and financial standing, and enrolled in courses for Fall 2015. Not be eligible to graduate prior to December 2015.
• Secure an unpaid internship with an organization located in the Washington, DC metropolitan area that promotes equity (See possible internship sites at: http://www.udc.edu/docs/ice/Internship_List.pdf). The internship must be full-time (forty hours per week) and last for at least eight weeks during summer 2014.
• Be willing to engage in designated “equity seminars” and two leadership development activities during the eight week internship.

Application Process
Applications for summer 2015 ICE-E grants will be considered and awarded on a rolling basis starting February 27th and running until April 27, 2015. It is highly recommended that interested students obtain a possible internship placement and submit their applications as early as possible, to have the best chance to receive an award.

The ICE-E Review Committee will evaluate all applications. During the review period, an applicant may receive a request for an interview from the Review Committee. Applicants will be informed of the committee’s decision via e-mail by the first week in May.

Applicants who are offered grants will have one week from date of notification to accept or decline the award.

Application Instructions:
Applications must include five items: (1) an up-to-date resume; (2) an official UDC transcript; (3) a signed copy of the internship offer letter on the company/organization’s letterhead, (4) a letter of reference in a sealed envelope from a UDC faculty member, (5) the ICE-E grant application with essay attached.

All five items should be placed in one envelope and sent or delivered to:

Initiative in Civic Engagement and Equity
Bldg. 52, Street Level
University of the District of Columbia
4340 Connecticut Ave., N.W.
Washington, DC 20008

If you have any questions, or for more information, please contact us at civic@udc.edu or 202.274.7144
The Initiative in Civic Engagement and Equity (ICE-E) Summer Internship Grant Application Form

General Information:
Name (first, last): ___________________________________________ Student ID #N: __________________________
Social Security # and/or National Tax #(NTN) __________________________
Current Address: __________________________________________________________
________________________________________________________________________
________________________________________________________________________
Phone: _________________________ (type: Cell or Home) E-mail: ________________________________

Academic Background:
College/School: ____________________________________ Major: _____________________________
Classification (F, So, J, Sr): _________ Cumulative GPA: ___________
Number of Credits Enrolled Spring 2014:______ Expected date of graduation: _________________
Have you been convicted of a crime other than a minor traffic violation? yes ___, no ___
If yes, please explain: ___________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Optional Information:
(The following information is for statistical purposes and will not be considered when awarding grants)
Year of Birth: _________ Citizenship: _________________ Country of origin: _______________
Race/Ethnicity: _____________________ Sex: Female Male

Additional Information:
How did you learn about the ICE-E grant program? Check all that apply:
___ A fellow student
___ A faculty member
___ My UDC
___ An ICE-E flyer or poster
___ An ICE-E event
___ Other: ________________________________________________________________

Have you ever previously applied for an ICE-E grant? yes___ no___

Did you receive an ICE-E grant last summer? Yes___ No ___ If yes, please include a half-page statement in your application.

Signature and Disclaimer
I certify that my answers to the above questions are true and complete to the best of my knowledge. I am in good academic, judicial, and financial standing at the University of the District of Columbia, and I will not be eligible to graduate prior to December 2015. If this application leads to the awarding of a grant, I agree to allow photographs of me and information about the internship to be included in announcements by the University. I agree to participate in the internship, the equity seminars, and the leadership development activities. I understand that false or misleading information may result in the revocation of my award.
Signature: ___________________________ Date: ____________

**Essay Question:**
Please answer the following question in an essay that is no more than two pages long. Attach it to the application form. Be sure that your essay is typed in 12 point font, is 1.5 line spaced, has one-inch margins on all sides, and includes your name and essay title in the header on each page.

**How will your internship better equip you to critically engage the world around you and provide you with the opportunity this summer to make that world a more equitable one for the people of Washington DC?**

**For more thinking on the subject of equity go to:** [http://www.otlcampaign.org/](http://www.otlcampaign.org/) and [http://www.reliableprosperity.net/socialequity.html](http://www.reliableprosperity.net/socialequity.html)

**Checklist for a complete application:**
- Resume
- Transcript (official)
- Signed offer letter from the internship sponsor (On the organization’s letterhead)
- Application form with essay attached
- Reference letter in sealed envelope from a UDC faculty member who knows you well