

## 2015-16 Custom Verification (V4)

Your FAFSA was selected for a process called verification. Federal Regulations require we ask you to confirm the information you reported on your FAFSA before financial aid may be awarded. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. Forms may be faxed, mailed, emailed (scanned with all required signatures), or delivered in person. **Your MyUDC ([my.udc.edu](http://my.udc.edu)) account will be our primary means of contacting you so please monitor your account regularly.**

### DO NOT LEAVE BLANK- READ AND COMPLETE ALL SECTIONS

#### Student Information (Please Print)

\_\_\_\_\_  
Student's Last Name      First Name      M.I.      N00-\_\_\_\_\_  
UDC Student ID#

\_\_\_\_\_  
Student's Email Address      Daytime Phone Number

#### Part A: High School Completion Status

You must submit documentation of high school completion or its equivalent. **Check the applicable box and attach required documentation.**

- ☐ A copy of the student's high school diploma.
- ☐ A copy of the student's final **official** high school transcript that shows the date when the diploma was awarded.
- ☐ A state certificate or transcript received by a student after the student passed a State authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- ☐ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- ☐ An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- ☐ For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- ☐ For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

*A student who is unable to obtain the documentation listed above must contact the Financial Aid Office.*

## Part B: Identity and Statement of Education Purpose

Please appear in person at The UDC Office of Financial Aid **or** sign the statement of Identity and Educational Purpose in the presence of a notary. You will need to present a valid government-issued photo identification, such as but not limited to a driver's license, passport, state-issued ID, or permanent resident card. A copy of your identification will be made for your financial aid file.

☐ Driver's License    ☐ Passport    ☐ State-issued ID Card    ☐ Permanent Resident Card

**In addition, the student must sign, in the presence of a Financial Aid Official, the following statement:**

### **Statement of Educational Purpose** **(In Presence of UDC Financial Aid Official)**

I certify that I \_\_\_\_\_ am the individual signing

**(Print Student's Name)**

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending The University of the District of Columbia for 2015-2016.

\_\_\_\_\_  
**(Student's Signature)**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**(Student ID Number)**

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### **Identity and Statement of Educational Purpose** **(To Be Signed in the Presence of a Notary)**

**If the student is unable to appear in person at The Office of Financial Aid to verify his or her identity, the student must provide:**

(a) A copy of a valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; **and**

(b) The original Statement of Educational Purpose, which is provided below, must be notarized. See notary certificate of knowledge on the next page.

### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing

**(Print Student's Name)**

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending The University of the District of Columbia for 2015-2016.

\_\_\_\_\_  
**(Student's Signature)**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**(Student's ID Number)**

## Part B: Identity and Statement of Educational Purpose Continued (Notary Certification If Applicable)

**Note: Notary certification of Part B is only required if you are unable to appear in person at The UDC Financial Aid Office. The student is responsible for any notary fee incurred.**

### Notary's certificate of knowledge\*

State of \_\_\_\_\_ City/County of \_\_\_\_\_  
on \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)  
personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)  
on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)  
to be the above-named person who signed the foregoing instrument.

### **WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

## Part C: Supplemental Nutrition Assistance Program (SNAP/Food Stamps) Benefits (Check One)

☐ Not Applicable

☐ One of the persons listed on your FAFSA received SNAP benefits (formerly known as food stamps) during the 2013 or 2014 calendar years. If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

## Part D: Child Support Paid (Check One)

Yes ☐ No ☐ Either I, or my spouse (if married), or my parent(s) (if dependent) who is listed in Section C of this worksheet, paid child support in 2014. If yes, please enter the requested information below. Also, if more spaces are needed, please attach a sheet with the requested information to this worksheet.

Name of Student/Spouse or Parent/ Step Parent <u>Whom</u> Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Age of Child for Whom Support Was Paid	Amount of Child Support Paid in 2014

*Continued from Section E- Child Support Paid. Note: If we have reason to believe that the information regarding child support paid or household size is not accurate, we may require additional documentation, such as:*

- A copy of the separation agreement or divorce decree that shows the amount of child support to be provided;
- A statement from the individual receiving the child support certifying the amount of child support received; or
- Copies of the child support payment checks or money order receipts.
- Verification of household size.

## Part E: Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

**WARNING: If you purposely give false information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature\* (required if dependent)

\_\_\_\_\_  
Date

**Please submit to the Financial Aid Office in person  
Van Ness Campus, Building 39, A-133 or the Community College 801 North Capital, 3<sup>rd</sup> Floor, Room 305**

**Or**

**By Mail (Notary Certification Required)**

**UDC-Office of Financial Aid  
4200 Connecticut Ave. NW  
Bldg. 39, Suite A-133  
Washington, DC 20008**

*\*Parent signature required if you answered no to all of the dependency status questions on your 2015-2016 FAFSA.*